

IEOC/an-vision, Inc. SYMPOSIUM 2024 GUIDELINES: ABSTRACT PREPARATION, SUBMISSION, AND PRESENTATION

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 - TITLE in upper case.
 - (Enclose in parentheses each author's first initials, middle initial, with no periods after the initials, full last name, each author separated by commas, beginning with the first, presenting author). Underline the name of the primary (or presenting) author.
 - Institutional affiliations separated by semicolons.
 - A blank line.
 - Abstract of research beginning with **Purpose, and including Methods, Results, and Conclusions** (titles boldfaced and underlined). Title to be followed by a period.
 - Following Conclusions, list funding sources and grant number(s) if applicable.
 - Following funding sources, it is required that the abstract cite one of the four following designations with regards to any conflicts of interest by any of the authors: P (financial interest in product, process of equipment or interest in potentially competing product), I (investor in company, process, or product), E (employee of involved company), C (compensation or support received within the past three years of product presented) or None (no financial interest or conflict).
 - When a drug is referenced, include the specific company name and address.
3. **ABSTRACT CONTENT:** Abstracts must have data in the results section of the abstract document, statements such as "results will be presented" are not acceptable. Tables and Graphs may be included if they fit in the allotted space and are able to be cut and pasted into a Word document by staff with no reformatting needs.
4. **ABSTRACT SUBMISSION:** Completed abstract and submission forms must be received by February 29, 2024 via online Call for Papers Submission Form. Late abstracts may not be accepted. The following items must be received:
 - Fill out and submit the Call for Papers Online Submission Form. Submission form with abstract uploaded in the correct format MUST be received.
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5. **ABSTRACT ACCEPTANCE/SCHEDULING:** The presenting author will be notified of acceptance of the abstract by email by approximately April 15, 2024.
6. **ORAL PRESENTATION GUIDELINES:** Paper presentations are scheduled for a **TOTAL of 20 minutes**, including any time you wish to include questions from the audience. **This timing will be strictly enforced** by session moderator. When preparing PowerPoint presentation, use simple, large type for text and graphs (all presentations must be in PowerPoint). Avoid the use of blue-green and magenta-violet, which may appear gray to your color-blind colleagues. Type in yellow, orange, and red can also be difficult to see on white backgrounds. Keep a consistent background color for all your slides. Speakers should prepare their presentations using PowerPoint ONLY in a PC friendly format. No other visual format will be available.
7. **POSTER PRESENTATION GUIDELINES:** Poster presentations may be displayed Friday, and/or Saturday. Assignments will be made by the Planning Committee. Authors of posters will be required to place their posters before breakfast on their assigned day and be by their posterboard at a selected time to be announced. Posterboard dimensions for image area are no larger than 1.1 meters (3'8") H x 1.7 meters (5'6") W*.

ABSTRACT EXAMPLE:

EFFECTS OF TOPICAL ATROPINE ON PUPIL SECLUSION FOLLOWING EXPERIMENTAL LENS EXTRACTION (JP Smith,¹ DJ Jones,² and BW Yates¹) College of Veterinary Medicine, University of Glasgow;¹ Department of Ophthalmology, Yorktown School of Medicine.²

Purpose. Concisely indicate the objective of the study, including the specific question the study was intended to address. **Methods.** The methods should include a description of the study design, all methods used, a description of the subject population, and the statistical methods used. **Results.** The results should contain an objective presentation of the data. **Conclusions.** An interpretation of the meaning and significance of the results. Supported by NIH grants EY 42743. None.

Poster materials may not extend beyond the image area. Posters that take more space than what is described in this document will not be allowed to hang their posters at the meeting.

